

BUSINESS IMPROVEMENT MINI-GRANT APPLICATION

Please complete and submit this form with all required supporting documents.

Name of business/organization		Federal taxpayer ID #	
Contact first name	Contact last name		
Address	City	State	Zip
Phone number/text availability (Yes/No)	Email address		

Type of organization (check only one) <input type="checkbox"/> Business <input type="checkbox"/> Organization <input type="checkbox"/> Multi-family housing <input type="checkbox"/> Church	
Type of improvement (check all that apply) <input type="checkbox"/> Storefront improvement <input type="checkbox"/> Interior renovation/infrastructure update <input type="checkbox"/> Building teardown	<input type="checkbox"/> Signage <input type="checkbox"/> Landscaping <input type="checkbox"/> Other (please specify)

Provide a brief description of the project and proposed use of grant funds (attach additional page if necessary)

Provide a brief description of the project's impact on your business/customer base (attach additional page if necessary), and explain whether project will proceed without grant funding

Summary of project cost (attach detailed bids or estimates and/or cost breakdown)

Labor: _____

Materials: _____

Miscellaneous: _____

Total project cost: _____

Applicant share: _____

Amount requested: _____

- Maximum of \$1,000 per facility or location
- Minimum grant amount will be \$250

Expected project completion date: _____

Mail/email and submit an original of the completed application with **ALL** supporting documents listed below by **April 25, 2025** to:

Trail County EDC
PO Box 856
Hillsboro, ND 58045
director@traillcountyedc.com

Please check and include the following required supporting documents to this application:

- Detailed project bids or estimates
- Project schedule
- Photo of existing project site

Certification:

I, the undersigned authorized representative of the applicant, certify that to the best of my knowledge the information in the application is true and correct. I also certify that the applicant shall maintain accurate accounting records. I further certify that the applicant represents a business, organization or faith-based entity within the state of North Dakota and is in compliance with all local, state and federal laws and regulations. I also further certify that the applicant is in good financial standing and has no delinquencies on existing government grants or loans. Furthermore, I agree that the applicant will abide by the guidelines of the Traill County Economic Development Business Improvement Mini-Grant and faith-based provider federal guidelines, if appropriate.

Due to the nature of the organization, if the project is not completed by December 1, 2025, the grant amount paid to recipient organization must be repaid to Traill County Economic Development. Loan terms include a 1-year repayment with 8.75 percent interest. Scheduling variances will be heard on a case-by-case basis.

Name (Please Print)	Title
Authorized Signature	Date